

Role: Personal Education Assistant (PEA)

Location: Bolton and surrounding areas

Hours: Initially up to 12 hours per week, with the opportunity for hours to increase

Contract: Freelance

Rate: £15 per hour

Working pattern: Flexible, predominantly throughout school hours

DBS: Enhanced DBS required

Driving: Full UK driving licence and access to a vehicle essential

About Access SEN

Access SEN is a specialist alternative provision supporting children and young people aged 5-25 with SEND and complex needs.

Founded by specialist teachers, our approach is built around understanding the individual learner and creating personalised education that is meaningful, measurable and relevant to their life.

We provide learning in students' homes and within the community, using real-world experiences to develop communication, independence, regulation, social skills and confidence.

Our vision is to create meaningful opportunities for young people to develop the skills and resilience they need not only now, but throughout their lives and into adulthood.

We are a growing company and we're looking for a Specialist Teacher who wants to grow with us and be part of that journey.

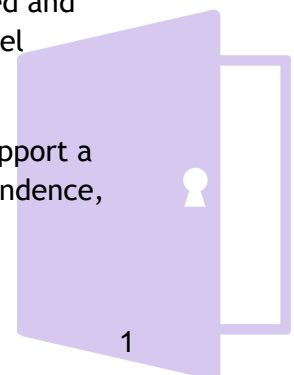
The Role

This is **not a traditional classroom-based role**.

As a Personal Education Assistant (PEA) you will work directly with individual young people in their homes and within the community, delivering meaningful learning opportunities planned by a remote teacher.

You will work closely with the teacher to bring the curriculum to life in a fun, relaxed and engaging way, helping learners to access education in an environment where they feel comfortable and supported.

Every learner is different, so no two days will necessarily look the same. You may support a young person with academic learning, communication, emotional regulation, independence, life skills, community access or preparation for their next stage of education.



The role is about much more than delivering learning. You will build positive relationships, develop trust and confidence, encourage independence and help each young person recognise their own strengths and abilities.

Key Responsibilities

- Work one-to-one with young people in their homes and within the community.
- Deliver learning activities and curriculum content planned by the remote teacher.
- Adapt activities and approaches to suit the individual learner's needs, interests and learning style.
- Create a fun, relaxed and engaging learning environment.
- Support young people to develop confidence, resilience and independence.
- Encourage learners to develop communication and self-regulation skills.
- Support learners to access their local community and develop practical life skills where appropriate.
- Build positive, professional and trusting relationships with learners and their families.
- Provide regular feedback to the remote teacher regarding engagement, progress and any barriers to learning.
- Follow individual education plans, risk assessments and safeguarding procedures.
- Maintain accurate records of learning, progress and relevant observations.
- Work collaboratively with the wider Access SEN team and other professionals involved in the learner's support.
- Promote the safety, wellbeing and dignity of every young person.
- Use your own initiative to respond appropriately to the individual needs of the learner.

What We Are Looking For

We are looking for someone who is passionate about making a difference and is committed to achieving the best possible outcomes for SEND learners.

SEND experience would be advantageous, but it is not essential. We are equally interested in people who have the right attitude, are willing to learn and are driven to develop their skills and understanding.

You may have experience working in education, SEND, care, youth work, mentoring or another role supporting young people. Most importantly, you will be patient, compassionate, reliable and able to build strong relationships.

You will need to be comfortable working independently and confident in using your own initiative. As you will be expected to work one-to-one with a learner away from a traditional school setting, you must be able to work responsibly and professionally while following the guidance and support provided by Access SEN.



Essential Requirements

- A genuine passion for supporting young people and improving outcomes for SEND learners.
- Willingness to learn and develop your knowledge and skills.
- Ability to work independently and use your own initiative.
- Good communication and interpersonal skills.
- Patience, resilience and a positive approach.
- Ability to build positive relationships with young people.
- Full UK driving licence.
- Access to your own reliable transport.
- Valid DBS check or willingness to obtain one.
- Commitment to safeguarding and promoting the welfare of children and young people.

Desirable Experience

- Previous experience working with children or young people.
- Experience supporting children or young people with SEND.
- Experience within an education, care, mentoring or youth work setting.
- Understanding of neurodiversity and/or additional needs.
- Experience supporting emotional regulation, communication or behaviour.
- Relevant qualifications in education, childcare, SEND, youth work or a related area.

Why Join Access SEN?

This is an opportunity to become part of a growing organisation that is passionate about doing things differently.

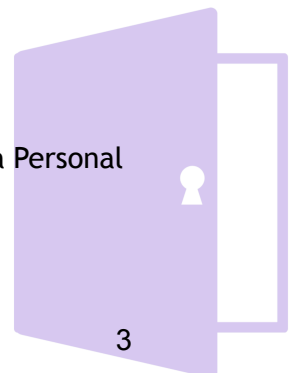
As a PEA, you will have the opportunity to make a genuine difference to young people's lives while developing your own experience and understanding of SEND.

You will be supported by an experienced team and remote teacher, while having the autonomy to build meaningful relationships with learners and deliver education in a way that works for them.

If you are passionate, adaptable and want to be part of a team that is committed to helping young people achieve their potential, we would love to hear from you.

To Apply

If you feel you have the passion, commitment and attitude to make a difference as a Personal Educational Assistant, we would love to hear from you.



Please send your CV and a brief covering statement outlining your experience of working with young people with SEND, your approach to personalised learning and why you would like to join Access SEN to admin@accesssenconsultancy.com

