

Access SEN Privacy Policy

Last updated: October 2026

Access SEN is committed to protecting your privacy and keeping your personal information safe. This Privacy Policy explains how we collect, use and protect personal information when you visit our website or contact us about our services.

Who we are

Access SEN is the organisation responsible for your personal information.

Organisation: Access SEN Education and Consultancy Ltd

Address: 52 Woodsmoor Lane, Stockport, SK2 7BD

Email: admin@accessSENconsultancy.com

Telephone: 07739322326

Information we collect

We may collect information that you provide when you contact us, request information or enquire about our services. This may include:

- Your name and contact details
- Information about a child or young person you are enquiring about
- Information provided as part of an education or support enquiry
- Any other information you choose to provide to us

Our website may also collect limited technical information, such as your IP address, browser type and how you use our website.

How we use your information

We use personal information to:

- Respond to enquiries and requests
- Provide and manage our services
- Communicate with families, schools and other professionals where appropriate
- Assess and understand individual support and education needs
- Meet our legal and safeguarding responsibilities
- Improve our services and website

We will only use your information where we have a lawful basis to do so under UK data protection law.

Information about children and young people

Because our services support children and young people, we may process personal and, where necessary, sensitive information relating to their education, development, communication and support needs.

We take additional care when handling this information and only collect, use and share information where there is a legitimate and lawful reason to do so.

Sharing your information

We will not sell or rent your personal information.

Where appropriate and lawful, we may share information with schools, local authorities, families, professionals and other organisations involved in supporting a child or young person.

We may also share information where we are legally required to do so or where this is necessary to protect someone's safety or welfare.

Keeping your information secure

We take appropriate technical and organisational measures to protect personal information from loss, misuse, unauthorised access or disclosure.

We only keep personal information for as long as necessary for the purpose it was collected and in line with our legal and professional responsibilities.

Cookies

Our website may use cookies or similar technologies to improve website functionality and understand how visitors use our site.

Where required, we will ask for your consent before using non-essential cookies.

You can manage or disable cookies through your browser settings.

Your rights

Under UK data protection law, you may have the right to:

- Ask for a copy of the personal information we hold about you
- Ask us to correct inaccurate information
- Ask us to delete information in certain circumstances
- Ask us to restrict how we use your information
- Object to certain types of processing
- Withdraw consent where we rely on consent to process your information

If you would like to exercise any of these rights, please contact us using the details above.

Complaints

If you have concerns about how we have handled your personal information, please contact us first so that we can try to resolve your concerns.

You also have the right to make a complaint to the **Information Commissioner's Office (ICO)**, the UK's independent regulator for data protection.

Changes to this Privacy Policy

We may update this Privacy Policy from time to time to reflect changes to our services, website or legal responsibilities. The latest version will always be published on this page.

Contact: admin@accessSENconsultancy.com

